



**BEACHES CHAPEL SCHOOL**

**PARENT STUDENT  
HANDBOOK**

**2023-2024**

# Handbook Revised July 2023

**Beaches Chapel School  
Parent/Student Affirmation  
2023-2024**

Parents/Students: Please read the following statements carefully and sign below to indicate your agreement.

I hereby affirm that I have read the Student Handbook and discussed its policies with my student/as a family. I certify that I consent to and will submit to all governing policies of the school, including all applicable policies in the Student Handbook.

I understand the standards of the school do not tolerate profanity, obscenity in word or action, dishonor to The Trinity and the Word of God, disrespect to the personnel of the school, or continued disobedience to the established policies of the school.

I understand the (courses, programs, services, activities) of Beaches Chapel School (BCS) are engaged by mutual consent. I understand that BCS reserves the right to terminate any or all (courses, programs, services, activities) at any time. I understand that I have the right to withdraw my student(s) from BCS at any time (while adhering to my financial contractual agreement). I understand this Student handbook does not contractually bind BCS and is subject to change without notice by decision of BCS's governing body. Admission to BCS is a privilege, not a right, and admission for one school year does not guarantee automatic admission for future school years.

STUDENT'S NAME (Please Print)	GRADE	STUDENT'S SIGNATURE	(Date)
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STUDENT'S NAME (Please Print)	GRADE	STUDENT'S SIGNATURE	(Date)
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PARENT NAME (Please Print)	PARENT SIGNATURE (Date)
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**Please sign and date this page after reading the online Parent/Student Handbook and return it on or before the first Friday of the school year.**

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## **LETTER FROM THE ADMINISTRATION**

We are delighted to welcome you and your family to Beaches Chapel School! We are honored to provide academic excellence in a Christ-centered environment. Beaches Chapel School unites with home and church to prepare servant leaders to honor God, love others, and walk in truth.

We pray Beaches Chapel is a home for all to begin and grow in their relationship with Jesus Christ. Our faculty is committed to love their students, their subject matter, and God. Our faculty is committed to the success of every student.

Thank you for allowing Beaches Chapel School the opportunity to provide your child with an exemplary education. We seek to develop the hearts and minds of our students for Jesus in everything we do.

## SCHOOL OVERVIEW

The Beaches Chapel School Family Handbook is to help you understand our school's philosophy and requirements. Please read this carefully and refer to it for future reference. Our website, [www.beacheschapelschool.com](http://www.beacheschapelschool.com), is available to enhance communication between school and home by providing the most current school calendar, monthly lunch calendars, and more. We strongly encourage checking the website regularly and joining our Facebook and Instagram.

## HISTORY OF BEACHES CHAPEL SCHOOL

The church ministry of Beaches Chapel School was established as a mission of the leadership of Beaches Chapel Church in 1974 as a Christian, non-denominational school. There was a desire by leadership of the church to supplement educational principles with Christ-centered foundations. Every year the ministry pledges to provide a balanced, Christian education to your child, while upholding a higher standard of excellence in all we do.

## PURPOSE, MISSION, AND VISION OF BEACHES CHAPEL SCHOOL

Beaches Chapel is home for all to begin and grow in their relationship with Jesus Christ. We desire for those near and far to know the life-changing love of Jesus. Beaches Chapel School provides Christian Education, developing hearts and minds for Jesus. It's the vision of our school to educate all students to the highest levels of academic achievement from a Biblical Worldview and develop students with a heart and mind for God.

## STATEMENT OF FAITH

**The Holy Scripture:** We believe the Scriptures of the old and new Testaments are inspired by God and are the revelation of God to man. (II Timothy 3:16-17)

**The Eternal Godhead:** We believe the God's head exists in three persons: Father, Son, and Holy Spirit. (I John 5:7)

**The Deity of the Lord Jesus:** We believe in the deity of the Lord Jesus Christ and that He lived a sinless life. (Hebrews 7:26). We believe in the virgin birth (Matthew 1:23), that He performed miracles (Acts 2:22), and that He gave His life as substitutionary work on the cross (I Corinthians 15:3). We believe He experienced bodily resurrection from the dead (Matthew 28:6) and was exalted to the right hand of God (Acts 1:9-11).



**The Salvation of Man:** We believe that the only hope of redemption is through the shed blood of Jesus Christ the Son of God and is received through repentance toward our Lord Jesus Christ. (Luke 24:47)

**The Baptism in the Holy Spirit:** We believe that the ministry of the Holy Spirit is to glorify the Lord Jesus Christ during this age and is evident by speaking in other tongues. (Acts 10:44-46)

**Biblical Marriage View:** We believe the Biblical standard of marriage is between one man and one woman. (Matthew 19:4-5)

**Divine Healing:** We believe that divine healing is an integral part of the Gospel. (Isaiah 53:4-5, Matthew 8:16-17, James 5:14, 16)

**The Second Coming:** We believe in the second coming of Christ. (I Thessalonians 4:16-17)

**The Final Judgment:** We believe everyone will one day stand before God in final judgment, and there receive eternal reward or eternal punishment. (II Corinthians 5:10)

## ACCREDITATION AND AFFILIATION

Beaches Chapel School is pleased to hold accreditation through the Florida League of Christian Schools (FLOCS) and COGNIA.

## GENERAL PROCEDURAL INFORMATION

### ATTENDANCE PROCEDURES

#### ABSENTEEISM POLICY

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Parents/guardians and students are reminded that students need to attend school regularly. Attendance may affect their grade(s). If a student has 15 or more unexcused absences within 90 calendar days, with or without knowledge or consent of the student's parent or guardian, the student and parent/guardian will be called to meet with administration. BCS administration reserves the right to dismiss a student for absences that are excessive and/or interfering with the student's learning. If your student is on a scholarship, please know attendance is tracked and audited, and the scholarship eligibility may be in jeopardy with excessive absences.

#### LATE ARRIVALS/TARDINESS

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All students arriving late will receive a tardy slip. Students are responsible for obtaining the tardy slip from the school office before entering class. Excessive tardies may result in dismissal.

##### Lower-School Tardy Policy:

Lower-school students must be in their classrooms by 8:30a.m. or will be counted tardy for the day. If your child is arriving after 8:30, please park and sign your student in at the lower-school office.

##### Upper-School Tardy Policy:

Upper-school students will be counted tardy if they are not in their seat ready for work when the bell rings at 8:00a.m. and at the beginning of each class period.

- Tardy students will not be allowed to access their lockers until class is over.
- Students are not allowed into the class without a tardy slip.
- If an Upper-school student misses more than 50% of the period, it is counted as a class absence.

**First & Second Tardy** – Student receives tardy slip from school office.

**Third Tardy** – Student receives a warning

**Fourth Tardy** – Detention will be assigned.

**Fifth Tardy** – Parents will be called and may result in a Parent/Student conference with Administration.

All tardies count toward detention, unless accompanied by a doctor's note.

## **EXCUSED ABSENCES**

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The following events constitute excused absences and will require written documentation:

1. **Death in the family.** Attending the funeral of a family member will not be counted against the total absences during a semester.
2. **Doctor's Appointments.** We encourage appointments to be made outside of school hours, but BCS understands that all dentist and doctor appointments cannot be scheduled after school hours and students will miss class due to appointments. Students are responsible to bring a note from the doctor's office to verify the appointment.
3. **Illnesses.** If more than 3 consecutive days are missed due to illness, a doctor's note is necessary.
4. **College Visits.** BCS encourages students (grades 10, 11, 12) to visit college campuses for the purpose of selecting a college. Please bring a note from the college visit; documentation is required.
5. **School-related Activities.** Any absence caused by a student participating in an off-campus, school-related activity would be considered excused.

<b>Excused Absences</b>
Students have the responsibility of making up all work for the days they are absent.  In addition, students must attend a minimum of 50 percent of a school day to attend/participate in athletic and/or after-school activities.

## **UNEXCUSED ABSENCES**

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All absences default to unexcused unless written documentation is received at time of return. The student may not receive credit for missed assignments, tests, quizzes, homework, etc., during the days of the unexcused absence(s). A zero may be given for missed work. Suspension days are considered unexcused absences. Please see Make Up Work section for more information.

Students accumulating 4 or more unexcused absences will be contacted by the school.

## **MAKE-UP WORK**

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Students who have an excused absence are responsible for obtaining the assignments missed and make up their work. Students are allowed one (1) day (per missed day) to complete all assignments during excused absences. If the work is not made up within the allotted time or by the end of a grading period, a zero will be recorded for all missed assignments. Please see the teacher's course syllabus for guidelines regarding make-up work and late work. Students will not receive make-up work for unexcused absences.

### **Middle School & High School Absences**

No extra days will be allowed for pre-scheduled projects or assignments.

**Projects and assignments** preassigned at least three (3) days prior to a student's absence are still due by the normally scheduled due date.

**Tests and quizzes** preassigned three (3) days prior to a student's absence must be taken the day the student returns to school.

No extra days will be allowed for pre-scheduled projects or assignments without teacher approval.

## **EARLY DISMISSALS**

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All parents wanting to dismiss their child early must communicate via phone call, email, or written note with signature to the child's teacher and the school office before checkout time. Parents who do not send a note must sign the student out IN PERSON.

All students with modified schedules must check out in the Upper-School Office daily.

## **LEAVING CAMPUS**

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Beaches Chapel School operates under a closed campus policy, meaning that once a student arrives on school property, he/she is not allowed to leave until being dismissed from school.

## **BEHAVIOR EXPECTATIONS**

### **CONDUCT & DISCIPLINE**

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Beaches Chapel students are expected to conduct themselves in a manner that contributes to a positive learning environment and is consistent with the vision, goals, and values of Beaches Chapel School, including respecting themselves, others, and property. BCS will provide students with lessons, interventions, and encouragement to always display the school expectations. Students who behave in a disruptive manner will be subject to disciplinary action. School conduct expectations extend to all school-sponsored activities, whether on or off the school campus. **School administration shall have absolute discretion in all matters of student discipline up to and including expulsion.**

### **OFFENSES AND CONSEQUENCES – LOWER SCHOOL (GRADES K5 THROUGH 5<sup>TH</sup>)**

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Lower-school students will be expected to adhere to the rules and policies of their teacher. Parents will be notified of repetitive misbehaviors. Parents will be called if a student is sent to the principal's office OR administration for disciplinary reasons.

### **OFFENSES AND CONSEQUENCES – UPPER SCHOOL (GRADES 6<sup>TH</sup> THROUGH 12<sup>TH</sup>)**

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BCS upper school uses a variety of conduct intervention and support options. When necessary, disciplinary actions may include, but are not limited to:

#### **ALTERNATIVE LEARNING CLASSROOM:**

Temporary assignment to an alternative learning classroom is an alternative to off-campus suspension. It may be imposed for part of a day or for one or more days. The student is removed from the regular classroom setting and is assigned to a separate learning location. Class assignments will be given to a student placed in an alternative learning classroom.

#### **INFORMAL TALK:**

A school authority (teacher or administrator) talks to the student and tries to reach an agreement on how the student should behave.

#### **CONFERENCE:**

A formal conference may be conducted with the student and one or more school administrators. Or a parent may be notified with request for conference.

#### **DETENTION:**

Detention may be deemed necessary for excessive absences or as a consequence for inappropriate behavior.

**PROBATION:**

Students who are continuously in the office may be placed on disciplinary probation. The terms of each individual's probation will be at the discretion of the administration. If a student violates the terms of probation, he will be asked to leave the school immediately.

**SUSPENSION:**

- In-School Suspension – Students who are disciplined in this manner are isolated from their regular classroom setting and required to complete all assignments. This includes all athletic events, extra-curricular activities or any other function related to the school
- Out-of-School Suspension – Student's absence due to Out-of-School Suspension will be considered unexcused for each day given and **no credit will be given for work, assignments, tests, or quizzes missed during the suspension days.**

**EXPULSION:**

Parent(s) and student meet with the dean and principal. Students who commit an offense that is deemed in gross violation of BCS standards will be removed from the school for the remainder of that school year and is not eligible to return.

OFFENSES	POTENTIAL CONSEQUENCES
<p><b>Class 1 Violations:</b></p> <ul style="list-style-type: none"> <li>• Classroom Infractions (talking, getting out of seat without permission, distractions, etc.)</li> <li>• Dress Code (including shirt out, unshaven, appearance, length of hair, no belt, etc.)</li> <li>• Horseplay</li> <li>• Littering (including cafeteria)</li> <li>• Unauthorized gum, food, or drink</li> <li>• Disturbances, inside or outside the classroom</li> <li>• Disruptive in class/chapel</li> </ul>	<p><b>Class 1 Potential Consequences:</b></p> <ul style="list-style-type: none"> <li>• Verbal reminder</li> <li>• Written warning/Referral</li> <li>• Out of School Suspension (parental contact required)</li> <li>• Probation (Parent(s) and student meet with Principal)</li> <li>• Detention</li> </ul>
<p><b>Class 2 Violations:</b></p> <ul style="list-style-type: none"> <li>• Public Display of Affection</li> <li>• Driving Violations/going to car without permission/no seatbelt</li> <li>• Cell phones, headphones, and/or other electronic devices without teacher permission.</li> </ul>	<p><b>Class 2 Potential Consequences:</b></p> <ul style="list-style-type: none"> <li>• Out of School Suspension</li> <li>• Probation (parent(s) and student meet with Principal)</li> <li>• Detention</li> </ul>
<p><b>Class 3 Violations:</b></p> <ul style="list-style-type: none"> <li>• Skipping Class</li> <li>• Disrespect to faculty, volunteers, parents, or substitutes</li> <li>• Lying</li> <li>• Profanity (including words considered slang)</li> </ul>	<p><b>Class 3 Potential Consequences:</b></p> <ul style="list-style-type: none"> <li>• 1-3 days Out of School Suspension (parental contact required)</li> <li>• Probation (parent(s) and student meet with Principal)</li> <li>• Detention</li> <li>• In-School Suspension</li> </ul>

<p><b>Class 4 Violations:</b></p> <ul style="list-style-type: none"> <li>• Cheating</li> <li>• Fighting</li> <li>• Inappropriate Situations/Harassment</li> <li>• Possession/Use of tobacco or alcohol</li> <li>• Theft</li> <li>• Vandalism</li> <li>• Leaving Campus Without Permission</li> <li>• Failure to comply with sign-in/sign-out policy</li> <li>• Inappropriate Internet use including all social media content</li> <li>• Student to Student Harassment</li> <li>• Pulling of fire alarm</li> <li>• Discharging a fire extinguisher</li> <li>• Dialing 911/Emergency without cause</li> <li>• Reckless driving on school property</li> </ul>	<p><b>Class 4 Potential Consequences:</b></p> <ul style="list-style-type: none"> <li>• 1-3 days Out of School Suspension (parental contact required)</li> <li>• Probation (parent(s) and student meet with Principal)</li> <li>• Expulsion (parent(s) and student meet with Principal)</li> <li>• Behavioral Contract</li> <li>• Saturday Detention</li> </ul> <p><b>The administration reserves the right to expel any student for occurrences of a class 4 offense in addition to notifying authorities if warranted.</b></p>
<p><b>Class 5 Violations:</b></p> <ul style="list-style-type: none"> <li>• Drugs (possession or use)</li> <li>• Possession of drug paraphernalia</li> <li>• Pornography (including internet)</li> <li>• Possession of weapons. Any mention of having a weapon on campus, any threat made to another student about bringing a weapon and/or doing harm to another</li> <li>• Threatening bodily harm to another student or faculty member</li> <li>• Threats of mass destruction</li> <li>• Striking a staff or faculty member</li> <li>• Calling in a bomb threat.</li> </ul>	<p><b>Class 5 Potential Consequences:</b></p> <p>The administration reserves the right to dismiss any student for <i>any</i> occurrence of a class 5 offense in addition to the notification of authorities.</p>

*Video Games, headphones, and other electronic devices are not permitted to be played or seen during school hours (8am – 3pm). Exception: special permission may be granted by the administration or teacher. Should a cell phone be confiscated and given to the Dean the phone will be taken and the parent/guardian will be required to pick up the phone in the upper-school administrative office. Suspected cell phone use during a test or quiz will result in that student receiving a zero for that test or quiz. The classroom teacher has the authority to confiscate cell phones for suspected use during the class.*

## **ANTI-BULLY POLICY**

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Beaches Chapel School believes all students have a right to a safe and healthy school environment.

“Bullying” per Florida Statute 1006.47 means “systematically and chronically inflicting physical hurt or psychological distress on one or more students. “Harassment” is defined as any threatening, insulting, or dehumanizing gesture, use of data or computer software or written, verbal or physical conduct directed against a student or school employee.”

Beaches Chapel School will not tolerate behavior that infringes on the physical or mental safety of any student. A student shall not intimidate or harass another student through words or actions. Such behavior includes systematical and chronical direct physical contact, such as hitting or shoving, verbal assaults, such as teasing, name-calling or threats, social isolation, public humiliation or manipulation, stalking, sexual, religious, or racial harassment. Students will be held to the code of conduct.

## **DESTRUCTION OF SCHOOL PROPERTY**

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Property must be used with respect and care. Any student caught deliberately damaging, defacing, or destroying, in any way, school property is liable to correct the damage done and will face discipline up to and including suspension or expulsion. The student or his/her family will reimburse the school for all damages. Private property of all employees of BCS will be treated with the same respect as school property.

## **SEARCHES**

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Beaches Chapel School reserves the right to search, with or without cause, any student, automobile, backpack, purse, locker, or desk for suspicion of illegal or unauthorized materials. Students who refuse to be searched may be turned over to the authorities and the student may be suspended or expelled.

## **DRUG TESTING**

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BCS reserves the right to ask students who show probable cause to submit to a requested drug test. School attendance may be affected until drug test results or continued enrollment decision is reached. An administrative meeting with the student, parent(s) and administration will determine the length and severity of the situation.

## **OFF-CAMPUS BEHAVIOR**

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All students wearing a BCS uniform (whether on or off campus) must abide by all school rules listed in the student handbook. We ask our students to be mindful of off-campus behavior at non-school events. BCS encourages students to meet the standards set forth in this handbook, whether on campus, or off. When inappropriate actions take place that are witnessed, we request that the administration be notified. After investigating the issue, the BCS administration will determine any disciplinary measures that may be needed.



## **CELL PHONES**

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BCS has established the following expectations for cell phones:

1. Student cell phones should not be visible throughout the school day. Cell phones that are brought to school must be turned off and kept out of sight. Cell phones should not cause disruption of learning in the classroom. This includes Apple Watches.
2. If the policy is violated, cell phones will be kept in the upper-school office until a parent comes to retrieve it at the end of a school day (at dismissal).

## **ELECTRONIC DEVICES/TECHNOLOGY RESOURCES**

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Technology equipment and other resources (i.e. email accounts) provided by the schools are the property of Beaches Chapel School and are intended to be used by teachers, staff and students for educational purposes consistent with the goals of the school. To maintain efficient functionality of the equipment and to ensure its appropriate use, the school reserves the right to monitor all network traffic, search all files and accounts stored on systems and to take such action as necessary to assure that system resources are available for their intended purposes. Therefore, employees and students should have no expectation of privacy when using school networks or technology equipment and resources. Staff and students will protect the security and privacy of the network by not sharing passwords or other information.

Any employee or student who attempts to circumvent the filter system by either software or use of websites, access inappropriate Internet services or publish inappropriate content, or assist other in accessing or publishing such content or services, are subject to disciplinary action and when applicable the involvement of appropriate law enforcement.

## **SOCIAL MEDIA POLICY**

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**Students should remember that all internet postings are permanent, able to be duplicated and may go viral. This may be detrimental to your reputation now and in the future.**

Students should be on guard against actions and discussions that could harm the interest of Beaches Chapel School, their faith, or other persons.

Harassment, threats, intimidation, ethnic slurs, personal insults, pornography, obscenity, racial or religious intolerance, abuse or any other form of behavior prohibited by law is not allowed by BCS students. Students must always conduct themselves on the Internet in a way that shows the value and character of BCS.

There should be NO postings during school hours on school campus, or during school-sponsored activities, including traveling to and from events. Before posting photographs or “tagging” any person outside of school or school-sponsored events, you must obtain his/her permission. It is your responsibility to only post the photographs that are above reproach. Any appearance of misconduct or questionable character will be referred to the Administration.

Students are held accountable for their behavior and comments on social networking sites. BCS requires students to meet the standards of high moral and ethical behavior regarding online comments and actions. There are no expectations of privacy in electronics owned by school or brought on campus. Any device that is brought on campus is subject to search. When asked, students must open all accounts and tender the login/password information. Unacceptable actions regarding social media include, but are not limited to:

- Disparaging remarks made online regarding faculty, staff, administration, or the school.
- Harassment of other students or employees of BCS.
- Fake online profiles are prohibited.
- Threats of violence.
- Engagement in any inappropriate conduct or posting that reflects poorly on the school.
- Photographs or filming of anyone on campus without the consent of that person.
- TikTok, Insta, Snapchat, Stories, Videos, Postings during school hours.

Violation of this policy may result in loss of school privileges up to and including expulsion.

By signing the affirmation page of this handbook, students are stating they have read and understand the social media policy.

If you see a violation of the Code of Conduct, please report it to the Principal/Administration at Beaches Chapel School.

## DRESS CODE / UNIFORM POLICY

Wearing a uniform is a matter of pride. School uniform regulations must be adhered to from the time of arrival until the time of departure from campus. Uniforms must be neat, clean and in good repair. All uniform items may be purchased from RC Uniforms & Embroidery. Spirit-wear items can be purchased seasonally online and/or from the lower-school office.

### GENERAL REQUIREMENTS: ALL STUDENTS

**Hair:** Hair should be styled conservatively, be well groomed, and cut according to school guidelines.

Girls K-12: Hair must not detract from the educational process. No extreme hairstyles or color are permitted. No animal ear headbands. Administration will determine what is extreme/distracting hair.

Boys K-12: Hair must be combed, and length must be above the collar, above the eyebrows, and above or behind the ears. Administration will determine if hair needs to be cut. Extreme hairstyles are not permitted (ie. "Man Bun," Ponytails, etc.).

**Outerwear:** Any garment worn on the outside of the uniform will be considered outerwear and must be official BCS attire with the BCS logo. This includes, but is not limited to: sweaters, jackets, windbreakers, pullover/front zipper hoodies, sweatshirts, etc. While wearing a BCS sweatshirt/hoodie, the hood may not be worn inside buildings.

**Athletic Apparel:** BCS athletic sweatshirts may be worn over a collared uniform shirt as outerwear. Beaches Chapel School letter jackets are also permitted. Jackets issued by the school for athletics or extra-curricular activities are also permitted.

**Overall Attire:** Each garment must be neat (un-faded, unwrinkled, and clean) in appearance. Students may wear a combination of items from the uniform list to satisfy the dress code requirement. Please refer to the uniform list of requirements found on [rcuniforms.com/beaches-chapel-school](http://rcuniforms.com/beaches-chapel-school).

**Shirts:** Polo shirts must be tucked in and worn with a belt (black, navy, or brown). Only Dry Fit shirts can be worn un-tucked with no belt required.

**Pants:** Tailored pants or shorts should be purchased at RC Uniforms. (Those purchased at other places do not fit the criteria.) A black, navy, or brown belt must be worn with pants that have belt loops, unless a Dry Fit shirt is being worn.

**Socks:** Socks must be solid color, unless BCS uniform socks are worn. Socks must be black, navy, gray, or white.

**Shoes:** All shoes must be closed toe.

Grades K-5: Must wear athletic shoes daily and are limited to one solid color of white, navy, gray, or black (with one trim color). No character, sparkle, light-up, etc.

Grade 6-12: Students can choose to wear athletic or boat shoes of one color (white, navy, gray, black, or tan with no colored trim). Students must change into athletic shoes and attire when in physical education class.

**Hats:** No hats or other head coverings are permitted inside the buildings, or to school-related events, such as the following: dances, field trips, or other designated events, unless permission is granted by administration.

**Violations:** Uniform violations will result in the parent being called to pick up their child or immediately bring the child appropriate uniform items. Repeated violations could result in disciplinary actions.

### **GIRLS ADDITIONAL UNIFORM REQUIREMENTS – MIDDLE AND UPPER SCHOOL**

**Modesty:** In pursuit of modesty, girls are not permitted to wear tight fitting skirts, blouses/shirts, pants or shorts.

**Skirts:** Uniform skirts should be no more than 3 inches above the top of the knee. Shorts or spandex must be worn under skirts.

**Jewelry:** Must be conservative and/or understated. Earrings must be minimal in size and number, and no dangles for safety purposes. No facial piercings are allowed.

**Tattoos:** Must not be visible.

**Hair:** Hair must not detract from the educational process. No extreme hairstyles or color are permitted. No animal ear headbands. Administration will determine what is extreme/distracting hair. Students will be given 48-hour notice when a haircut is deemed necessary.

**Body Writing:** Writing on any part of the body is not allowed.

**Earbuds:** Earbuds may NOT be worn in the ear, unless instructed by a teacher.

### **BOYS ADDITIONAL UNIFORM REQUIREMENTS – MIDDLE AND AUPPER SCHOOL**

**Piercings:** No facial or ear piercings are allowed.

**Tattoos:** Must not be visible.

**Facial Hair:** Facial hair is not allowed.

**Hair:** Must be combed, and length must be above the collar, above the eyebrows, and above or behind the ears. Administration will determine if hair needs to be cut. Extreme hairstyles are not permitted (ie. “Man Bun,” Ponytails, etc.). No fully shaved or partially shaved (skinned) styles are allowed. Students will be given 48-hour notice when a haircut is deemed necessary.

**Nail polish:** Nail polish is not allowed.

**Body Writing:** Writing on any part of the body is not allowed.

**Earbuds:** Earbuds may NOT be worn in the ear, unless instructed by a teacher.

## COLD WEATHER/SPIRIT WEAR POLICIES

In the event of extremely wintry weather:

**Uniform Shirts:** Uniform tops and BCS hoodies may be worn under a BCS lined windbreaker, purchased from RC Uniforms.

**Tights/Leggings:** Blue, black, gray, or white tights or leggings may be worn with uniform skirts.

**PE Uniforms:** Lower-school students may wear navy, black, or gray sweatpants on chilly days as part of their PE Uniform.

**Spirit wear:** On Fridays, BCS Spirit wear shirts may be worn with uniform bottoms, unless otherwise in regular school uniform. Administration will announce any exceptions. Students may NOT wear spirit wear on a Thursday if there is no school on Friday unless a spirit wear day is announced.

## DRESS DOWN DAYS

Dress down days are offered throughout the year to celebrate holidays, reward students, or support our Student Government Association, etc. Dress down days will be announced to students.

**Pants:** Pant legs must be properly hemmed. Cuts, tears, holes, frays, or slits in pants/shorts are not permitted.

**Tops:** Tank tops, halter tops, and tube tops are not permitted. Blouses/shirts are never to be see-through and must completely cover the bust and shoulder areas.

**Appropriateness:** No lewd or inappropriate writing on T-shirts is allowed. No alcohol, drugs, or political organizations can be represented on Dress Down Days.

**Uniform Guidelines:** Clothing must follow uniform guidelines; no short shorts or tight-fitting dresses, blouses, or pants.

## PROPER ATTIRE FOR SCHOOL EVENTS/DANCES

Proper attire must be worn to participate in school events, or the student may be asked to leave. There will be no refunds for the event due to inappropriate dress. Administration has final authority on appropriateness.

### Girls:

- Must be modestly dressed.
- Dress or two-piece outfit must completely cover the bust area.
- Appropriate flats or heels are allowed.
- No ties/no jeans/no shorts

### Boys:

- Dress pants or Khakis with belt if pants have belt loops.
- Long-sleeved dress shirt with bow tie, or tie.
- Suit with dress shirt and bow tie, or tie.
- Sports jacket (optional).
- Clean shoes with socks.
- No inappropriate clothing (T-shirts, golf shirts, jeans, or shorts).

## GENERAL INFORMATION

### SCHOOL MASCOT



Beaches Chapel School uses the mascot of the Lion as both a statement of faith and philosophy. The lion is a creature symbolizing power, courage, and nobility. Biblically, the Lion of Judah is recognized as an embodiment of our savior Jesus Christ. The Lion of Judah appears in the New Testament in the book of Revelation. The lion represents the battles we face in life spiritually and physically. Our Savior provides us, as Christians, with power, strength, and courage to be more than conquerors in all we do.

### SCHOOL HOURS

School Office Hours – Monday through Friday, 7:45am – 3:30pm on school days.  
Campus entry opens at 7:45am.

School Level	Beginning	Dismissal	Days
Kindergarten – 5 <sup>th</sup> Grade	8:30am	2:45pm	Mon-Fri
6 <sup>th</sup> – 12 <sup>th</sup> Grade	8:00am	3:00pm	Mon-Fri
Morning Care	7:30am	8:20am	Mon-Fri

### BAD WEATHER CONDITIONS

BCS school closings are at the discretion of the administration.

### MORNING CARE

BCS offers before-school care for a fee. Before-school hours for Kindergarten – 5<sup>th</sup> are from 7:30 – 8:20am. Fees are structured at \$10 for every accumulated hour and are charged to the student's account. Please contact the business office for an additional explanation of the fee schedule.

### RELEASING OF STUDENTS / CAR LINE

Elementary students must be picked up no later than 3:00pm, unless they are involved in a supervised after-school sport or activity. Elementary students who are not part of an organized activity and are on the campus after 3:00pm will be charged a late fee. Students involved in extra-curricular school activities are under the supervision of their adult sponsor. Students not involved in extra-curricular activities, when released, are under the direct responsibility of their parent or guardian.

**Due to issues with unsupervised children and safety concerns with traffic, students and other children may NOT play on the playground before or after school.**

Upper-school (grades 6 through 12) students must depart campus by 3:15pm, unless they are participating in an organized game or event. Upper-school study sessions after-school are at the discretion of teachers. Please see the list of teacher safety nets for dates and times on the BCS website.

**CAR LINE AM:** Parents may drop off upper-school students in the carpool area after 7:45am. Lower-school parents who drop off their students before 8:15am must utilize before-school care for a fee.

**CAR LINE PM:** Parents may pick up students from the carpool lines with the appropriate laminated car tag reflecting their child(ren's) name(s). Students may also be signed out in the lower-school office by the parent at the time of dismissal. Kindergarten through grade 5 will release at 2:45pm and grades 6 through 12 will release at 3:00pm. Middle and high-school students may exit the building upon their release at 3:00pm.

Parents are responsible for notifying the school office if their student is being picked up by anyone other than the parent or guardian.

*NOTE: No elementary-school child will be released to any parent, car, relative, nanny, neighbor or childcare provider without the car tag (identification sign) and in the school system naming them as authorized person for pick-up. Cars without the appropriate tag will be directed to the school office where they will need to sign out the student. Safety come first. Middle and High-school students may exit the building upon their release at 3pm. Drivers should at no time exceed 10mph when on campus. No passing in the car line.*

### **STUDENT DRIVER POLICY:**

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All students who drive to and from campus must practice safe driving habits, including the use of seatbelts while driving. Students must register each vehicle with the upper-school office. Any student driving to school must park in the designated student parking areas. Parking passes will be issued the first week of school and/or when the student meets student driver requirements. This parking pass must be visibly hung from the rear-view mirror of the parked vehicle. There is a \$25 yearly fee for new and replacement parking passes.

Parking violations will be issued to students who do not park in the designated student spaces, who are parked incorrectly, and/or who drive in a negligent way.

### **STUDENT VEHICLE POLICY**

1. Students must park in a parking spot on the west side of the sanctuary, at the end of the grassy field.
2. Rules:
  - a. Students are not to move vehicles between classes.
  - b. Students are not allowed to park at neighboring lots or Jarboe Park.
  - c. Students are not allowed to go to the parking lot while school is in session without approval from administration.
  - d. Students are not to loiter in the parking lot before or after school.
  - e. Students are not to drive erratically and are to adhere to all driving rules of the road.
  - f. Music is not to be played loudly on school grounds.
3. Vehicles parked on the campus are subject to search.
4. BCS is not responsible for any vehicle damage before, during, or after school hours.
5. BCS is not responsible for theft or vandalism.

**CRITERIA:**

- Provide a copy of valid driver's license
- Provide a copy of the automobile registration
- Provide proof the student is covered by insurance (student's name must be on the insurance card and/or proof of policy)
- No referrals for the current year
- No more than 5 unexcused absences during the year
- No more than two (2) unexcused tardies in a marking period
- Maintain a GPA of 2.0 or greater (GPA checked every quarter)

**RULES:**

- Do not enter the parking lot without a decal properly displayed
- Do not drive over 5 miles per hour in the parking lot
- Never park in the fire lane, bus lane, or other parking areas.
- Do not play loud music while in the parking lot
- You cannot lend you parking space/decal out to anyone
- Changes of the car and/or insurance must result in administrator notification and resubmission of proper documentation.

**Students not adhering to the Student Vehicle Policy will be subject to disciplinary action by the Administration based on the severity of each violation. Parking on campus is a privilege. Responsibility, maturity, and care must be shown always.**

**VISITORS**

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Alumni, parents, family members, and approved friends are welcome to visit the BCS campus. A visitor's pass will be obtained from the lower-school office at sign-in. All visitors will be issued a pass and ID that must be worn during the entire visit. All school rules will apply to any visitor. Volunteers who are on campus will be provided with an identification badge. This will allow the staff to easily identify volunteers on campus. Volunteers must read and agree with all the Parent Volunteer Guidelines. A signed acknowledgement form will be required prior to any volunteer responsibility. Information will be shared with parents throughout the school year. For the safety of our students, the BCS campus will keep gates locked from 8:30am until 3pm.

**GETTING A MESSAGE TO YOUR STUDENT**

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**All messages or information from parents to their students must be conveyed through the school office.** The use of cell phones for calls or text for communication with students during the day is prohibited. Please refrain from calling or texting your child during the school day.



## **LUNCH PROGRAM**

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All students have 30 minutes for lunch. **Details of our lunch program can be found on our website.** Students can purchase or bring their lunch. Due to time restraints of lunch periods, microwaves are NOT available for student use and are reserved for the cafeteria managers' use ONLY.

To prevent disrupting classes in session during the lunch period, students will only be allowed to leave the lunchroom to use the restroom with teacher's permission. No students will be allowed to loiter in the hallways/walkways or go to their lockers during this time.

Common manners and courtesy must always be shown in the lunchroom and students are required to pick up their own trash. Any damage, disregard of rules, or disrespect to supervising faculty will result in disciplinary action. Any student caught leaving campus without permission during lunch will be reported to administration and will be suspended.

Students may NOT order lunch to be delivered from any outside entity. Parents must pre-arrange bringing lunch or classroom treats with their child's teacher.

## **CHAPEL**

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Chapel services are held daily in the sanctuary. By providing praise and worship daily to our students, we are helping them understand God is worthy of our devotion, praise, and worship. Praise means to sing, to give, or to confess. It also means to be thankful for God's blessings and declare that good news to God and to others. Worship means bowing down and paying respect. Worship at Beaches Chapel is the highest form of honor and respect that we can show toward God. Worship is a direct conversation between you and God. It is an intimate experience that defines our relationship with Him.

The entire school enjoys chapel daily. Students are not allowed to bring Backpacks, beverages, food, or blankets into the sanctuary. Please let your child's teacher know if you will be joining your child for praise and worship. You must also sign in at the office before entering the sanctuary.

## **FIELD TRIPS**

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As a vital part of the instructional program, classes take field trips throughout the year to interesting and educational places. Parents will be notified beforehand of these trips. Fees will be assessed to cover the costs. Permission slips must be returned from parents prior to all field study trips. Beaches Chapel School reserves the right to limit attendance on all trips and outings if behavioral issues are exhibited by a particular student and solution guidelines are not met. Such students will be required to attend school during the regular school hours and complete work. Chaperones are responsible for assisting teachers and therefore, siblings and pets may not be allowed. Chaperone cost will be assessed and communicated prior to the field trip.

## **LOST AND FOUND**

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All clothing items should be marked with the student's name. Items turned into lost and found will be kept for two weeks and can be found in the lower-school office. Unclaimed articles will be donated to the PTO used uniform sale.

## **SCHOOL PICTURES**

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Students will have their pictures taken during the year. These pictures will be taken by an outside vendor and will be available for purchase. BCS reserves the right to use any picture and/or likeness of students and/or their families for marketing purposes. When signing the affirmation page of the parent student handbook, parents are giving BCS permission to use their child's picture. This includes but is not limited to the use on the website, brochures, information packets, postcards, videos, photographs, and any other mass produced, internet, print, or web-based material the church and school elect to publish.

## **YEARBOOK**

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Each student who attends BCS will have the opportunity to purchase a yearbook to be distributed at the end of the school year.

## **NOTICE OF STUDENT NONDISCRIMINATORY POLICY**

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Subject to the Constitution of the United States and all applicable state and federal laws, BCS does not discriminate against applicants or students on the basis of race, color, and national or ethnic origin in its admissions or in the administration of its education policies, programs, or activities. In addition, subject to the Constitution of the United States and all applicable state and federal laws, BCS does not discriminate in its employment practices.

## **PARENT/TEACHER ORGANIZATION (PTO)**

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The PTO of Beaches Chapel School strongly encourages parent involvement through joining the PTO, as well as volunteering your time and assisting with campus events. All families are urged to come to all meetings where you will receive important updates.

We understand there are many working parents who cannot attend meetings or volunteer for events. If you are unable to give your time and are looking for an opportunity to aid in another way, please consider a financial donation toward PTO. There are many ways to help and be involved in your child's education, the PTO is grateful to receive of your time, talents, and/or treasures.

## **HEALTH**

### **HEALTH & SAFETY REQUIREMENTS**

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Students attending Beaches Chapel School must meet all state immunization requirements. This documentation, transferable within the state, must include (1) a health examination and (2) a certification of immunization: (HRS Form 680). If the student will not be receiving the required immunizations, a permanent medical exemption, or religious objection (HRS Form 681) must be on file. All dates should be written in month/day/year format. Forms must be confirmed by your physician and must be completed and on file in the school office by the first day of school. No student will be allowed to attend school without this documentation. Any student entering school must have proof of immunization, per Immunization Guidelines Rule 64D-3.046, Florida Administrative Code.

### **ACCIDENT OR ILLNESS**

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A student who is ill or running a fever of 100 degrees or above should be kept at home. The parents will be contacted and must pick up the student as soon as possible if they are running a fever or ill at school. Students are to be kept at home until they have been fever-free without medical aid for at least forty-eight hours.

In case of an extreme emergency, and if the school is unable to contact the parents, relatives, or a family physician, a doctor or hospital of the school's choosing will be contacted and asked to administer emergency aid to the student.

### **FIRST AID**

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First aid supplies are available in all classrooms and in the lower-school office. If an injury occurs, first aid will be administered; however, no medical treatment or medication will be given without parental approval. All medication brought to school must be kept in the lower/upper school office.

### **MEDICATION POLICY**

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Students with allergies, asthma, diabetes, or other conditions should have proper medication as necessary. Any medication your child may need must be provided by the parent in a labeled bottle, with a medication form, signed by the parent. The office will not provide over-the-counter medications without parent consent. All medication and forms must be handed in to the lower-school office. Please notify your student's homeroom teacher and school office if your child has medical needs.

### **HEAD LICE**

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If a student has head lice, the student may not return to the classroom until the school has ascertained the student is free from the lice. Students will be sent home if found with lice.

### **INSURANCE**

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School-time accident insurance has been purchased for every enrolled student at Beaches Chapel School.

## ACADEMICS

### GENERAL ACADEMIC INFORMATION

#### CLASS SCHEDULES

<b>Lower School Grades K-5</b>	<b>Upper School Grades 6-12</b>
School Begins: 8:30am  School Ends: 2:45pm  Schedules set by individual teachers, but sample schedule is as follows:	School Begins: 8:00am  School Ends: 3:00pm  <b>Standard Daily Schedule</b>
8:30-8:50am.                      Morning work 8:55-9:30am.                    Worship/Chapel 9:35-11:50am.                    Classwork <i>10:40-11:10am.</i> <i>K-2<sup>nd</sup> Lunch</i> <i>11:20-11:50am</i> <i>3<sup>rd</sup>-5<sup>th</sup> Lunch</i> 12:00-2:45pm.                  Recess/Resources/Classwork	8:00-8:50am.                      1 <sup>st</sup> Period 8:55-9:50am.                    Worship/Chapel 2 <sup>nd</sup> Period 9:55-10:45am.                    3 <sup>rd</sup> Period 10:50-11:40am.                    4 <sup>th</sup> Period 11:45am-1:10pm.                    5 <sup>th</sup> Period <i>12:00pm-12:30.</i> <i>Middle School Lunch</i> <i>12:40-1:10pm.</i> <i>High School Lunch</i> 1:15-2:05pm.                      6 <sup>th</sup> Period 2:10-3:00pm.                      7 <sup>th</sup> Period 3:00pm.                              Dismissal

#### DROPP/ADD DEADLINE & CLASS SCHEDULE CHANGES

To change a class schedule within the first two weeks of course you must obtain a Schedule Change form from administration, fill the form out completely and obtain a parent signature. A new schedule will be created once the changes have been approved.

#### TEXTBOOKS AND SUPPLIES

Textbooks are issued the first day of school. All books are assigned and numbered, with condition noted. Your student account will be charged for damaged or lost books and/or technology. Class materials are the responsibility of the student and must be purchased prior to the first day of each new school year. These are posted on the website.

BCS encourages the use of the New International Version of the Bible. All Bibles should be brought the first day of school.

High-school students (9<sup>th</sup>-12<sup>th</sup>) are required to bring a laptop for the school day that will allow word processing and research in the classroom. The school will not have laptops to provide. If you have any technology questions please email our technology specialist, the email address can be found on our website.

## **PARENT-TEACHER CONFERENCES**

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Parents are urged to ask for conferences if there is a concern with the student. Please contact your student's teacher to schedule a parent-teacher conference. A parent, teacher, and/or advisor may ask for a conference.

## **GRADES**

### **GRADING SYSTEM**

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BCS has four quarters per year, with two quarters equaling a semester. High School courses are divided into semesters and earn .50 credit at successful completion per semester.

### **GRADE SCALE BY GRADE LEVEL**

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<b>K-12<sup>th</sup> Grades</b>	
A	90-100
B	80-89
C	70-79
D	60-69
F	59 & Below

### **GRADE REPORTING**

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The purpose of our reporting system is to give parents and children an indication of progress, or lack of progress, being made in each subject area. A Progress Report is sent to the parent midway through the nine weeks. A Report Card will be sent home at the end of each grading period/quarter. Progress Reports and Report Card dates can be found on the academic calendar online. Parents may also view their child's academic standing at any time through Senior Systems, our online grade monitoring program. Students with delinquent accounts will not receive report cards and will not be granted access to our online system.

## **INSTRUCTION**

### **UPPER-SCHOOL EXAMS**

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Upper-school semester exams may not be taken early for any reason. Missed semester exams can be taken on the exam make-up date as stated in the exam schedule. Exceptions to utilizing the make-up day must be approved by the administration. Semester exams will be graded as follows: Quarter 1 = 40%, Quarter 2 = 40%, the Semester Final Exam will be weighted at 20%.

In the fall semester, all upper-school students will take their exams. In the spring semester, high-school students will be allowed to exempt exams under the following conditions:

1. The student has an A in the first semester, third and fourth quarter grades.
2. The student has no disciplinary infractions that have resulted in out of school suspension or a behavioral plan.

## **PROMOTION REQUIREMENTS IN UPPER SCHOOL**

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Student progression from one grade to the next in Upper School is based on proficiency in the core subjects, total number of credits, and grade point average. Both Middle School and High School levels in the Upper School have specific promotion requirements.

**Middle School Promotion Criteria:** Students in Grades 6-8 must show proficiency in the core subjects each year. The core subjects are: English, Math, Science, and Social Studies. If a student does not successfully pass a core course, they may recover/retake that course during the summer through a private, public, or online school with administrative approval. At the end of 8<sup>th</sup> grade, a student must have passed all 12 core courses to be promoted to high school.

**High School Promotion Criteria:** is based on credits earned and grade point average. Students will be promoted and classified in the next grade level at the end of the school year, according to the following credits earned:

**5 credits** (including 1 English and 1 Math credit) will promote from 9<sup>th</sup> to 10<sup>th</sup> Grade

**12 credits** (including 2 English and 2 Math credits) will promote from 10<sup>th</sup> to 11<sup>th</sup> Grade

**18 credits** (including 3 English and 3 Math and/or Science) and a 1.8 GPA will promote from 11<sup>th</sup> to 12<sup>th</sup> Grade.

Summer school credits may be earned at a private, public, and/or online school with administrative approval. These credits will count toward promotion and classification into the next grade level.

## **PROMOTION REQUIREMENTS IN LOWER SCHOOL (K5 THROUGH 5<sup>TH</sup> GRADE)**

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Kindergarten – 5<sup>th</sup> Grade promotion of students requires grade level performance standards be met as indicated by a final grade of D or above in reading and math AND a grade of D or above in at least ONE of the two other academic subject areas (science or social studies).

## **GRADUATION REQUIREMENTS**

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BCS strives to maintain the college preparatory graduation requirements to allow students acceptance to the most desirable colleges/universities in the nation. These high school graduation requirements are based on both the Florida State University System requirements for admission and the Bright Futures Eligibility Requirements.

In addition to the 24 credits required for graduation, seniors must have a 2.0 GPS and have completed 100 community service hours. The following outlines the courses and credits required for graduation:

4 credits – English

4 credits – Math (must include Algebra 1, Geometry, and Algebra 2)

3 credits – Science (must include Biology 1 and 2 lab sciences)

3 credits – Social Studies (must include World History, US History, American Government and Economics)

1 credit – HOPE

2 credits – Foreign Language (must be consecutive and in the same language)

1 credit – Practical and/or Performing Art

6 credits – Elective Courses - (Bible – 4 credits included)

BCS does not consider Early Graduation. Early graduation is defined as students who wish to graduate, meeting all graduation requirements at the end of their junior year.

## **HONORS**

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Honors courses in high school are more rigorous and challenging and may require extra work. These advanced courses are intended for students who are willing to commit to a course that may take more time, require more work, and give greater depth of material. Students enrolled in Honors level courses receive an additional .5 weight for a full credit course when calculating grade point averages (GPA).

## **DUAL ENROLLMENT**

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Dual enrollment courses are a rigorous learning experience, giving students the opportunity to pursue college level studies either online or on the college campus, while still in secondary school. The Florida educational program allows students to earn both college credits and high school credits simultaneously. Students are creating a permanent college transcript and affecting their eligibility for Bright Futures. Students will need to be self-motivated and organized to keep their GPA at a 3.0 or above.

Students must meet FSCJ's eligibility criteria for entry into this program. They must have a 3.0 unweighted GPA, 4 credit hours of high school course work at the time of application and must meet the passing scores on either the SAT, ACT, or PERT test. The passing scores are as follows:

SAT: Reading 24, Math 24 (28 for College Algebra), Writing and Language 25

ACT: Reading 19, Math 19, English 17

PERT: Reading 106, Math 114, Writing 103

Accuplacer: Reading 256, Math 261, English 253

Final approval will be determined by BCS administration. Students that earn Dual Enrollment credit will receive an additional .5 weight for a full credit course when calculating grade point average (GPA).

## **VALEDICTORIAN / SALUTATORIAN AWARDS**

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The senior class Valedictorian and Salutatorian awards are determined by weighted GPA. The weighted GPA is determined for rank at the end of the 6<sup>th</sup> semester, the 7<sup>th</sup> semester, and at the end of the 8<sup>th</sup> semester. The Valedictorian and Salutatorian must be enrolled for their Junior and Senior years to be eligible for the award.

## **ACADEMIC AWARDS FOR GRADE K5 THROUGH 11TH**

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“A” Honor Roll – Straight “A” report card for all nine-week periods.

“A-B” Honor Roll – No grade below a “B” on a report card for all nine-week periods.

Students will be presented with award certificates in various areas of achievement. These certificates of recognition will be presented at the end of the year.

## **TRANSFER CREDITS**

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Beaches Chapel School accepts credits from accredited schools with the submission of an official transcript. Acceptance of credits from all other institutions is reviewed on a case-by-case basis and is solely the decision of BCS administration.

## **HOME-SCHOOL CREDITS**

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Beaches Chapel School accepts credits earned for high school graduation through Home School programs. A student's official transcript from the Home School attended will be accepted at face value. The student's Beaches Chapel School transcript will reflect the Home School Program grades and credits earned. An evaluation of the student's academic abilities is required, along with corresponding district public school documentation.

## **MAKE-UP WORK**

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Students who have an excused absence are responsible for obtaining the assignments missed and make up their work. Students are allowed one (1) day (per missed day) to complete all assignments during excused absences. If the work is not made up within the allotted time or by the end of a grading period, a zero will be recorded for all missed assignments. Please see the teacher's course syllabus for guidelines regarding make-up work and late work. Students will not receive make-up work for unexcused absences.

### **Middle School & High School Absences**

No extra days will be allowed for pre-scheduled projects or assignments.

**Projects and assignments** preassigned at least three (3) days prior to a student's absence are still due by the normally scheduled due date.

**Tests and quizzes** preassigned three (3) days prior to a student's absence must be taken the day the student returns to school.

No extra days will be allowed for pre-scheduled projects or assignments without teacher approval.

## **ACADEMIC PROBATION**

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When a student's academic standing falls below a 70% average, the school may initiate academic controls to help the student recover and improve performance. These may necessitate action plans, tutoring, behavior or academic contracts, etc. At the end of the grading period, if a student does not have a minimum 2.0 GPA, administration will invoke an academic probation to ensure these steps are being accomplished for the benefit of the student toward maintaining enrollment at BCS.

Students who fall below a grade point average of 2.0, and/or who are in danger of failing more than one class will be placed on academic probation. A student who does not meet a 2.0 grade point average, and who fails two or more classes, may be unable to re-enroll at BCS for the next school year, unless a special exception is granted by BCS administration.



Students participating in FHSAA team sports that do not maintain a 2.0 GPA on a 4.0 scale during each nine-week period will be placed on sports probation. A student on academic probation will not be permitted to PLAY, PRACTICE, or TRAVEL in conference play until his or her grades are brought up to FHSAA standards (a 2.0 or higher GPA).

## **ATHLETICS AND EXTRA CURRICULAR ACTIVITIES**

### **ATHLETICS**

Beaches Chapel School is proud to offer a middle school and varsity athletic program. Our student participants, coaches, and advisors are a positive contribution to BCS. In keeping with the Beaches Chapel School philosophy, students – regardless of their skill level – are encouraged to participate in a wide variety of activities. Athletics offer an opportunity to grow physically, mentally, emotionally, and spiritually. Our school athletics foster a spirit of cooperation and teamwork. The athletics program provides an opportunity for students to work with caring Christian adults, build a sense of self-esteem, and learn Christian sportsmanship. Our athletes, coaches, parents, and spectators are expected to have integrity, show respect for all players, and never contribute to unfair practices.

Please refer to the Beaches Chapel School website for information regarding athletic forms, fees, physicals, and coaches.

### **EXTRA-CURRICULAR**

#### **STARS**

Stars is an after-school, extracurricular, activities program for our lower-school students (Kindergarten – 5<sup>th</sup> grade). It offers a variety of activities to further our students' interests on campus, immediately following school from 3-4p.m. for an additional fee. Information will be posted on our website and sent home with students in the Fall and Spring announcing activities being offered and ways to register.

#### **STUDENT GOVERNMENT ASSOCIATION**

Students have an opportunity to run for the BCS High School Student Government Association (SGA). SGA works to better the school, promote education in leadership, provide communication among administration, faculty, students and the public, and maintain a worthwhile participation in school activities. Bridging the gap between the student body and the administration.

#### **NATIONAL HONOR SOCIETY (NHS) & NATIONAL JUNIOR HONOR SOCIETY (NJHS)**

Students are selected for membership through the school chapter and have active affiliation with the NHS and NJHS national office. Qualifications to be invited into membership are based on the five pillars of: Scholarship, Service, Leadership, Character, and Citizenship.

## ADMISSIONS & FINANCIAL INFORMATION

### ADMISSIONS

#### ADMISSIONS PROCEDURES

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Beaches Chapel School strives to build a solid academic and Christian learning environment so all students can achieve their full potential. We accept students who are academically qualified and do not discriminate against applicants or students on the basis of race, color, and national or ethnic origin in the admissions. Acceptance of students with disabilities is on a case-by-case basis. We accommodate students with learning and/or physical disabilities, after discussing fully with the parents the resources available.

- If you are interested in Beaches Chapel School, contact the school office (904-241-4211 ext. 411) to schedule a tour of our campus or visit our website ([www.beacheschapelschool.com](http://www.beacheschapelschool.com))
- Following the tour, if you are interested in applying to BCS, you must fill out the application online and pay the non-refundable application fee. You will also be asked to turn in educational records (prior report cards, transcripts, educational testing) and any relevant psychological testing, IEP or 504). Your child will then be screened using our MAP testing program.
- Administration will then review your application and your child's screening results and contact you for an educational consultation/interview. Please note, your child's admission process will be delayed if there is a failure to provide requested documentation.
- Notification of admission decision will be made as soon as possible, indicating the results of the interview and the status of your application.
- Once you are issued a contract, you will be asked to sign and return it along with other documentation (copy of birth certificate, copy of immunization forms, and school physical forms) with the enrollment fee to guarantee your child's admission to Beaches Chapel School.

#### RE-ENROLLMENT

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Beginning in January, re-enrollment for current students is opened for the upcoming fall term for students who are in good academic, financial, and behavior standing. The early registration fee is non-refundable. Once re-enrollment is completed, registration is opened to interested students who have completed the enrollment process for as long as there is space available. We cannot guarantee a space for your child for the following academic year if you are not re-enrolled prior to registration opening to potential new students or if you are not in good financial standing.

### FINANCIAL INFORMATION

#### TUITION PAYMENT OPTIONS

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Families can pay their tuition in full, at the time of enrollment acceptance and receive a five percent (5%) discount applied to tuition (only if paid by August 1<sup>st</sup> of the enrolling year). Or 10 monthly payments can be made on the first of each month, starting August 1<sup>st</sup> and ending May 1<sup>st</sup> of the current school year. All balances must be paid by May 1<sup>st</sup>.

## **DELINQUENT PAYMENT POLICY**

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Prompt payment of tuition is essential to the operation of the school's budget. All payments for accounts are due on the first day of each month. A nonreversible finance charge will be assessed on the 15<sup>th</sup> day of the month. If an account goes over 30 days past due, the student will be withdrawn until the account is paid to status.

If the account is in arrears at the time of withdrawal, or the close of the school year, or if any fees or charges are due, until all accounts are paid in full, report cards will not be issued, records will not be released, re-enrollment will not be possible, and their enrollment spot will be released.

BCS reserves the right to withhold report cards and transcripts from families and/or institutions until all contractual and financial obligations are fulfilled.

## **FINANCIAL CHANGES**

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Any requests for financial changes must be received and pre-approved by the business office. Withdrawal of a student, for any reason, must be completed through the school office prior to official withdrawal being completed. The enrollment contract is a legal and binding contract and will be enforced.

The enrollment contract and its entirety include on-campus learning, remote learning, or a combination of these platforms to satisfy academic requirements.

## **SCHOLARSHIPS**

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Beaches Chapel School prides itself on the value of our Christian education. Some BCS students may qualify for scholarships and Financial Aid. Please visit the BCS website for any financial inquiries.